



City of Charles Town

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MEMORANDUM TO THE MAYOR AND CITY COUNCIL

FROM: Daryl Hennessy, City Manager

SUBJECT: City Manager's Report

DATE: March 2, 2020

PUBLIC WORKS AND UTILITIES

Charles Town Utility Board (Board) Meeting. The Board met for a regular meeting on February 26 and approved two change orders to a contract with Snyder Environmental Service, Inc. ("Snyder") related to the construction of the Route 9 sewer line. The original contract with Snyder was approved at a special meeting of the Board on February 18. The two change orders included: (1) removing the payment of up to \$75,000 in Ranson business and occupation taxes and (2) restoring the construction of the Northport pump station. The pump station was initially removed from the contract for budget considerations but is now added back to the contract based on the Ranson tax savings and some additional value engineering. The total construction contract currently stands at \$6.94 million, with a ten percent contingency. Additional design, engineering, easement acquisition, legal, and other soft costs bring the total project to \$10.5 million, the amount deposited into an escrow account by Rockwool late last year.

In addition to the Snyder contract, the Board also approved a resolution revising the water and sewer budgets for fiscal year 2020, approved a change order extending the time to complete inspection services for the Presidents Point subdivision (additional costs will be paid by the developer), received an update on the current sewer renewal and replacement project, authorized staff to seek bids for the replacement of a Tuscawilla Treatment Plant Membrane Bioreactor (MBR), and finalized the annual performance review for the Charles Town Utility Board Manager.