



# City of Charles Town

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## RESOLUTION

### A Charles Town Resolution to Initiate the First Steps of the West Virginia Comeback Plan

**WHEREAS**, on March 16, 2020, Governor Jim Justice declared a state of emergency for all counties in West Virginia to allow agencies to coordinate and create necessary measures to prepare for and respond to the outbreak of respiratory disease caused by a novel coronavirus now known as COVID-19; and

**WHEREAS**, on March 23, 2020 Governor Jim Justice issued Executive Order 09-20 requiring West Virginians to stay-at-home and non-essential businesses within the state to temporarily cease operations as a means for slowing the spread of COVID-19; and

**WHEREAS**, the intent of the aforementioned Executive Order is to ensure the maximum number of people self-isolate in their places of residence to the greatest extent feasible, while enabling essential services, including all government functions, to continue; and

**WHEREAS**, the City of Charles Town municipal offices remain open to the public during this emergency, with restrictions to public access and with the maximum number of employees working remotely to meet the Governor's intent to self-isolate; and

**WHEREAS**, on March 30, 2020, the Charles Town City Council approved a resolution that, acknowledging the unique nature of this emergency, authorized essential personnel to report to their work site while others performed their duties remotely; and further authorized Special Emergency Pay for those employees reporting to their work site; and

**WHEREAS**, on April 21, 2020 an emergency rule was filed (64 CSR 114) outlining the public health standards and protocols for businesses, including all government functions, that remain operational during the COVID-19 outbreak; and

**WHEREAS**, the Mayor and other City staff are routinely in communications with state and local authorities and monitoring the public health emergency to ensure our government, businesses, residents, and others are operating in a manner consistent with the guidance and intent of the Executive Orders; and

**WHEREAS**, on April 27, 2020 Governor Justice released guidance entitled *West Virginia Strong – The Comeback*, a plan for reopening West Virginia's economy and setting the stage for lifting some of the public gathering restrictions imposed in his previous Executive Orders; and

**WHEREAS**, *West Virginia Strong – The Comeback*, among other provisions, provides that: limitations on the size gatherings will remain in place until lifted; county health department regulations must be followed; physical distancing and telework are still encouraged when possible; and that the guidance contained in *West Virginia Strong – The Comeback* is subject to change; and

**WHEREAS**, effective May 4, 2020 Governor Justice’s Executive Order 32-20, generally known as a *Safer-at-Home* order, provided additional details and authorities for effectuating *The West Virginia Strong – The Comeback* plan.

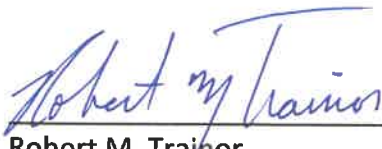
**NOW, THEREFORE LET IT BE RESOLVED**, that City Council acknowledges the recent state guidance and tentative schedule for opening government offices to more normal operations and hereby revokes its March 30, 2020 resolution that provides Special Emergency Pay for non-salaried employees, to take effect no earlier than May 19, 2020 and no later than 6:00 am on May 21, 2020, based on the implementation of a plan for maximizing employee safety while meeting the city’s operational needs; and

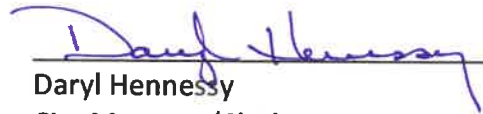
**NOW, THEREFORE LET IT BE RESOLVED**, that all City personnel, where telework is currently not practical, effective, or authorized will return to their work site no later than May 21, 2020, pursuant to a plan for maximizing employee safety while meeting the city’s operational needs, that may include setting a revised work schedule approved by the City Manager, Police Chief, and/or Utility Manager for their respective departments, to include telework options, that provides for continuity of operations, while following State and County Health Department orders and regulations; and

**NOW, THEREFORE LET IT FURTHER BE RESOLVED**, that City Council charges a committee consisting of the Mayor, City Manager, Police Chief, and Utility Manager to develop and implement plans for responsibly returning city operations and services to pre-pandemic levels as quickly as possible but within the guidelines and regulations set by authorized national, state, and local authorities.

Adopted the 18<sup>th</sup> day of May, 2020.

Attest:

  
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Robert M. Trainor  
Mayor

  
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Daryl Hennessy  
City Manager/Clerk